



STATUTES

Regulating the Foundation & the Hand in Hand for Africa and Namibian Literature Award

Article I

General Provisions

The BVIF was founded based on the passionate belief and desire to make Namibia a better place in which to live and to contribute to the alleviation of poverty in the country.

The Hand in Hand for Africa e.V (HiHFA) and Namibian Literature Award (NLA) is to be awarded as a national award unique of its kind, to an individual or group of writers. Founded in honor of Namibia to overcome a colonial- influenced present, its fallen soldiers, and the current citizens of the Namibian nation, who strive to develop the nation politically and socio-economically.

The Award shall be administered by, and under the auspices of the BVIF. Guidelines for the administration of the Award, including the selection of awardees, are laid down in the following articles.

Article II

The Foundation

The BVIF is a private foundation that is duly constituted and registered under the Namibian law with the primary purpose of awarding the HiHFA-NLA to an individual writer or group of writers each year for outstanding writing and/or research on literature for the benefit of poverty alleviation.

To provide donations to the needy assisting in helping people to improve their lives by providing assistance to individuals with specialized medical needs, assistance to old age homes, aid to communities, kindergartens, soup kitchens, distribution of clothing, medical equipment, books, educational facilities, etc.



BONNY VAINÖ IDHENGA FOUNDATION (BVIF)

The BVIF agrees that the main component of the Foundation would be based upon the following:

- 1. The donation and distribution of charitable goods or aid to the needy in Namibia;*
- 2. The coordination of specific skills of professionals or institutions to provide services to the needy in Namibia, and;*
- 3. The Hand-in-Hand for Africa & Namibia literature Award.*

Article III The Award

The Award shall consist consist of a congratulatory certificate and a monetary sum of money as prize.

According to Article II above, the Award will usually be given annually to individual writers or a group of writers who have made a great contribution to Namibian Literature and Linguistics in English and Indigenous Languages (Fiction and Non-Fiction), and the field of Economics and Management, Accounting, Mathematics and Science, Architecture, Health, Mining (Engineering or Geology), Geography, History and Agriculture.

The Prize money will be for the sum of N\$ 30,000 (Thirty Thousand Namibian Dollars). To be delivered from income arising out of the endowments of the Foundation.

The selection of recipients of the Award shall be in accordance with the provision of Article IV

Article IV The National Award Committee

There will be a National Award Committee consisting of:

- Representative of the National libraries of Namibia;*
- A select panel of Academics from Universities and Colleges of Education specializing in selected sectors;*
- Representatives of Colleges in English and Namibian Indigenous Literature and Linguistics.*



The National Award Committee shall recommend names of proposed awardees to the Board of Trustees of the Foundation for final approval. The Committee will have its own procedures and criteria that will be used to make nominations.

Article V Nomination and Nominee

The National Award Committee will nominate the individual writer or group of writers as candidates for the Award. The Award Committee as postulated in Article IV will ensure the smooth running of the selection procedure.

Article VI Screening

The nomination shall be transmitted by the Secretary of the HiHFA-NLA to the Representative of the National Award Committee for initial screening. The nomination forms shall, after having been initially screened, be forwarded to the National Award Committee that will consider them and make recommendations to the Board of Trustees for its final approval.

Article VII Administration

The Secretary of the HiHFA-NLA shall administer the Award, with the assistance of the Chairman and Board of Trustees, who shall be responsible for:

- 1. Carrying out of the decisions concerning the administration of the Foundation within the statutes of the Charter of the Foundation, and as decided by the Board of Trustees.*
- 2. Execution of the decision taken by the National Awards Committee and approved by the Board of Trustees.*



Article VIII Revision of the Statute

The Statute of the BVIF will be established on democratic principles. Therefore, revision of the present Statute may be reviewed and revised by the Board of Trustees whenever a major change has to be incorporated or extinguished.

The change may be made upon a request from the National Award Committee, the Secretary General, and may be considered when suggested from outside reviewers. The final changes will be merged or uprooted from the Statute by the Board of Trustees. The Chairperson will have the casting vote.

Article IX Ethical Conduct & Governance

The Foundation is committed to lawful and ethical behavior in all of its activities and requires all its Board of Trustees and Technical Committee Members to conduct themselves in a manner that complies with all applicable laws and regulations, and in a manner which will bring credit to the Foundation.

If at any time a concern exists regarding the propriety or legality of any action contemplated to be taken or that has been taken by any Foundation Committee Members, or grantee, contractor, vendor, as the action relates to Foundation activities, or if an action needs to be taken in order for the Foundation to be in compliance with law or appropriate ethical standards, Members are required to address the issue directly with the Foundation Secretary or with the Board in order to seek a resolution to the matter.

Article X Code of Conduct

At the BVI Foundation, we act with integrity and abide by the highest ethical standards. This Code of Conduct specifies each Technical Committee Member's responsibilities to ensure a foundation-wide culture of respectful, ethical behavior and good stewardship.



BONNY VAINÖ IDHENGA FOUNDATION (BVIF)

We are honest, fair and trustworthy in our Foundation activities and relationships, treating each other with respect and dignity.

The Foundation's commitment to integrity starts with each individual. This means that we go beyond simply obeying the laws governing our work. We act honestly and treat others fairly. We take action to protect the Foundation's reputation.